**International J/24 Class Association**

**Class Standard Notice of Race (NoR)**

**For Continental Championships**

**Instructions:**

In preparing the Notice of Race for a Continental Championship, the IJCA provides the Class Standard NoR for Continental Championship template. Refer to the Racing Rules of Sailing Appendix J1 and the online Notice of Race Guide on the World Sailing website www.sailing.org. Also, check the IJCA website (<http://www.j24class.org>) *Rules and Regatta Regulations*, for the recent updates to this document.

Comments in this template made in ***Bold Italics*** are IJCA directions to the organizing authority and should be replaced with the required contents and not printed in the NoR. Where specific items are to be inserted, this is indicated by an underlined space e.g. \_\_\_\_\_\_\_\_\_\_\_\_\_ or an ***(insert instruction)***. When there are options to the NoR, the instructions are highlighted in blue; select an option appropriate for the event and venue.

Modifications or deviations to the J/24 Class Standard Notice of Race for Continental Championships may only be made with the approval of the IJCA Executive Committee.

In preparing the Notice of Race, review the sections of the Class Regatta Regulations relating to the rules and courses for with the Principal Race Officer to be sure that the wishes of the Class are understood. The Race Management Guidance document should also be provided to the PRO. A draft of the NoR for Continental Championships must be received by the International J/24 Class office for approval at least 9 months in advance of the event date.

It is not uncommon to publish an unofficial Preliminary NoR or Invitation to Race to provide notice of the event dates and location, and later publish of official version containing items such as entry fees and adjustments to the schedule. The final version of the NoR should be published no later than 6 months prior to the event. If the approved NoR is not available at the launch of the website, an unofficial preliminary NoR or Invitation to Race may be published on the website until the approved version is available.

**Insurance** – It has become regular practice to require proof of marine liability insurance as a condition of entry to events. This NoR template contains one example of wording regarding insurance and liability. Interpretation of responsibility and liability varies with laws and insurance contracts country by country. Check with the MNA or legal sources for the country in which the event will be held for appropriate language.

**Other Class Standard Document Templates** are available in the IJCA website for NORs and SIs for World Championship and other Class Sanctioned events.

**(*Year*)(*sponsor name, if applicable*) J/24 (*insert continent*) Championship**

**(*Host Yacht Club or Organizing Authority)*, the International J/24 Class Association, the (*National* J/24 Class Association)**

**(*Event Dates – include inspection dates*)**

**(*City, State, Country*)**

**(*website*)**

**Notice of Race**

*Preamble: The notation [NP] in a rule means that a boat may not protest another boat for a breach of this rule. This changes RRS 60.1(a).*

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| **1.** | | **Rules** |
| * 1. 1.1 | | The event will be governed by the rules as defined in the Racing Rules of Sailing (RRS). |
| * 1. 1.2 | | The Regatta Regulations of the IJCA (IJCA RR), available at http://www.j24class.org/rules-regulations/regatta-regulations, shall apply. |
| * 1. 1.3 | | The following prescriptions of the ***(insert national sailing authority)*** will apply. The applicable prescriptions appear in Addendum A. |
| ***Or*** | | |
| 1.3 | | No national prescriptions shall apply. |
| 1.4 | | RRS 41 shall apply from the time a boat leaves her mooring for the first race of each day and until she returns to her mooring after her last race of the day, except in an emergency. This changes the preamble to Part 4 rules. |
| 1.5 | | [NP][DP] Bow numbers will be assigned to each boat and may be used as identification for the boat during the event. Bow numbers shall be applied in accordance with the instructions supplied and shall remain affixed until after a boat hauls out at the end of the event. |
| 1.6 | | If there is a conflict between languages, the English text will take precedence. |
| 1.7 | | RRS 61.1(a) will be changed so that the red flag displayed by a protesting boat shall have a hoist of not less than 150mm and a fly of not less than 200mm. |
| ***Optional: Appendix T – Arbitration is preferred when entries are expected to exceed 35 boats but this requires additional certified judges. An organizing authority may defer inclusion of a statement regarding App T until the publication of the Sailing Instructions.*** | | |
| 1.8 | RRS Appendix T may apply to this event and further modified in the Sailing Instructions. |
| ***Optional: Discretionary penalties [DP] may be used when the jury contains members with significant J/24 Class experience and is approved by the Executive Committee, and the jury follows the Class DPI Guidance.*** | |
| 1.9 | The International Jury may impose penalties less than disqualification (DPI), for violations of the class rules and racing rules other than those of Part 1 and Part 2. A DPI penalty shall be a minimum of 5% as calculated in RRS 44.3 |
| 1.10 | Class rules changes as permitted by the IJCA Class Rules (CR), Section H: |
| ***Optional: The OA may elected to exercise one of the permitted changes to CR C.2.1(b). CR H.4.3 is recommended as it has a positive effect on participation.*** | | |
| ***Optional (recommended):*** | | |
|  | | (a) CR C.2.1(b) is replaced with CR H.4.3 that allows limited crew substitution. |
| ***Or*** | | |
|  | | (a) Class rule C.2.1(b) is changed to Class rule H.4.2 regarding crew. A crew nominated or listed for this event shall remain the same throughout the event. Emergency changes may be made only with written permission of the technical committee. |
| ***Optional (recommended when the race course is located far from the moorings):*** | | |
|  | | (b) CR C.10.2 is changed to CR H.2(b-e) to allow a boat to carry a spare class spinnaker. |
| 1. **2.** | | **SAILING INSTRUCTIONS: *Publication date should not be more than 3 days prior to the first day of onsite registration and inspection.*** |
|  | | The sailing instructions will be available after **(hour)** on **(insert date)** at the online event site at **(insert web address for the event)***.* |
| 1. **3.** | | **Communication:** |
| ***Using an internet-based registration/scoring programme is preferred. Use the following for official (online) notice board.*** | | |
| 3.1 | | The official notice board is online and located at the event website: ***(insert the web address for the notice board)*** |
| ***Optional if using official online notice board and unofficial physical notice board.*** | | |
| 3.1 | | The official notice board is online and located at the event website: ***(insert the web address for the notice board)*** An onshore unofficial notice board is located ***(insert the physical location of the notice boat at the venue)***. |
| 3.2 | | [DP] All boats shall carry a VHF radio capable of communicating on international VHF channels***.*** |
| 3.3 | | On the water, the race committee may choose to make VHF radio communications to competitors on VHF radio. The channel will be announced in the sailing instructions. |
| 3.4 | | [DP] From the time a boat leaves her mooring for the first race of the day until the end of the last race of the day, except in an emergency, a boat shall not make voice or data transmissions and shall not receive voice or data communications that are not available to all boats. |
| ***Recommended if using official online notice board.*** | | |
| 3.5 | | [NP][DP] A representative of each boat shall have a mobile telephone capable of transmitting and receiving telephone calls and text messages while at the venue. In addition, the OA, race committee, protest committee and technical committee may use email or text messages to communicate with competitors before the event and while boats are in the harbor. |
| **4.** | | **Eligibility and Entry** |
| 4.1 | | The J/24 ***(insert continent)*** Championship is open to J/24 Class boats as defined by the IJCA class rules, and whose entries are accepted by the organizing authority. |
| 4.2 | | Championship drivers must be either nationals or residents and members of the National J/24 Class Association of the country that they represent. |
| 4.3 | | Eligible boats may enter the event by registering online at ***(insert link to registration page)*** and submitting the requested information at ***(insert website)*** and paying the required fee by ***(insert time)*** hours on ***(insert day and date).*** |
| 4.4 | | **Entry is not complete until all requirements of Eligibility, Fees, Registration and Inspection have been satisfactorily completed** |
| 4.5 | | Late entries will be accepted under the following conditions: Entries received after ***(insert date)*** will be accepted with a ***(insert the late fee amount)*** additional late fee, making the total entry fee ***(insert the entry fee plus the late fee total amount)***providing the restrictions in NoR 4.6 have not been reached. |
| 4.6 | | The following restrictions on the number of entries shall apply: ***(insert restrictions to the number of entries that apply. If there is no restriction to the number of entries, do not use this instruction.)*** For example, “A total of fifty (50) boats will be allowed to enter. There will be a wait list of up to ten (10) additional boats. The order of acceptance of wait listed boats will be based on the order of online entry.” |
| ***Optional (recommended): If a Corinthian Division is to be offered, include the following:*** | | |
| 4.7 | | A Corinthian Division will be offered. To be considered an entry in the Corinthian Division, each member of the crew shall provide a current, valid World Sailing SailorID with a boat’s online registration indicating World Sailing Group 1 status. |
| **5.** | | **Fees:** |
| 5.1 | | The required entry fee is ***(insert fee and currency)*** which must be paid online by ***(insert date)***. Boats entering after ***(insert date)*** will be required to pay the late fee described in NoR 4.5. |
| 5.2 | | The entry fee includes inspection, launching, hauling, storage/mooring while at the event, racing, scheduled social functions for all crew, and prizes.***(add any other items included in the entry fee that may apply)*** |
| 5.3 | | Additional individual social function tickets or passes may be purchased at registration for an additional fee. |
| 5.4 | | All fees shall be payable to: ***(insert payment instructions and acceptable methods of payment)*** |
| 5.5 | | ***(Describe conditions and deadlines for cancellation and refund of paid entry fees)*** |
| **6.** | | **Advertising** |
| 6.1 | | Boats may be required to display advertising chosen and supplied by the organizing authority. |
| 6.2 | | Boat advertising shall comply with WS Regulation 20. |
| **7.** | | **Schedule: *(The schedule below is an example only. For Corinthian Championship, the OA may offer between 3 to 5 days of racing. If 3 days of racing are offered, 8 races are recommended. If 4 days of racing are offered, 8 to 10 races are recommended. If 5 days of racing are scheduled, 10 races are recommended to be scheduled.)*** |
| |  |  |  |  | | --- | --- | --- | --- | | **Day** | **Date** | **Time** | **Event/Activity** | | Monday | 8 September | 2359 | Deadline to electronically submit documents specified in NoR 8.1. | | Monday | 15 September | 0900 – 1800 | Registration/Equipment Inspection/Crew Weigh-in | | Tuesday | 16 September | 0900 -1700  1200  1400  1800  1800 | Registration/Equipment Inspection/Crew Weigh-in  Skippers’ Briefing  Practice Race  Opening Ceremony/Competitors Meeting  All Boats afloat | | Wednesday | 17 September | 0800 – 0830  1030  1800 | Crew Weigh-in\*  Warning for the First Race of the day  ***(insert post-race activity, if scheduled)*** | | Thursday | 18 September | 0800 – 0830  1030  1800 | Crew Weigh-in\*  Warning for the First Race of the day  ***(insert post-race activity, if scheduled)*** | | Friday | 19 September | 0800 – 0830  1030  1800 | Crew Weigh-in\*  Warning for the First Race of the day  ***(insert post-race activity, if scheduled)*** | | Saturday | 20 September | 0800 – 0830  1030  1800 | Crew Weigh-in\*  Warning for the First Race of the day  ***(insert post-race activity, if scheduled)*** |   \*These scheduled crew weigh-ins are only for technical committee approved replacements or crews specified per ***optional recommended*** NoR 1.10(a). | | |
| 7.1 | | Ten (10) races are scheduled over four (4) consecutive days. |
| 7.2 | | No more than four races per day will be sailed. |
| **8.** | | **Registration and Inspection:** |
| 8.1 | | Each boat shall submit the following documents via online registration by the deadline stated in NoR 7 - Schedule:  (a) A valid, IJCA issued Measurement Certificate, Including Part C: Inventory of Required and Optional Equipment.  (b) Proof of current marine liability insurance coverage, see NoR 21.  (c) Proof of J/24 Class Association membership in the country they represent for the boat owner and the driver. |
| 8.2 | | With written permission of the technical chair, changes to documents or forms required by NoR 8.1 may be accepted at check-in. |
| 8.3 | | Only Equipment Inspection will be done at the event. Measurement for certification must be successfully completed prior to the event. RRS 78.2 shall not apply. |
| 8.5 | | Equipment Inspection will be carried out on all boats in accordance with the class rules. |
| 8.6 | | Boats will be subject to inspection at any time for any class rules during the event. |
| **9** | | **CREW** |
| 9.1 | | All competitors will be weighed during registration. Competitors must have a passport or other government photo identification at weigh-in. |
| 9.2 | | All competitors will be required to sign a Competitor Liability Waiver form to be provided in the registration package. |
| **10** | | **Venue:** |
| 10.1 | | Attachment \_\_\_ shows the location of the event harbor. |
| 10.2 | | Attachment \_\_\_ shows the location of the racing areas. |
| **11** | | **The Courses:** |
| 11.1 | | The courses to be sailed will be windward/leeward with 4 or 5 legs as shown in Appendix S LA2 or WA3***. The class prefers five legs ,but allows the option for four legs if needed because of scheduling problems*** |
| 11.2 | | The target time for each race is approximately 60-80 minutes. |
| **12** | | **Penalty System:** |
| 12.1 | | Decisions of the international jury will be final as provided in RRS 70.5. |
| 12.2 | | The first two sentences of RRS 44.1 are changed to: “A boat may take a One-Turn Penalty when she may have broken one or more rules of Part 2 or rule 31 in an incident while *racing*. However, when she may have broken one or more rules of Part 2 while in the *zone* around a *mark* other than a starting *mark*, her penalty shall be a Two-Turns Penalty.” |
| 12.3 | | Except if the course is shortened to finish at the windward mark, penalties while in the zone of the windward mark or on the offset leg may be delayed and taken as soon as possible on the downwind leg. This changes RRS 44.2 |
| 12.4 | | RRS 60.4(a)(1) is changed to read: “….but not rules 41, 42, 44, 46, and 49.2 sentences 1 and 2, or….” |
| ***Optional: Discretionary penalties [DP] may be used when the jury contains members with significant J/24 Class experience and is approved by the Executive Committee, and the jury follows the Class DPI Guidance. If not used, delete all [DP] in this NoR.*** | | |
| 12.5 | | The International Jury may impose penalties less than disqualification (DPI), for violations of the class rules and racing rules other than those of Part 1 and Part 2. A DPI penalty shall be a minimum of 5% as calculated in RRS 44.3 |
| ***Optional: On the water judging is not required. It requires additional vessels for judges and judges on-site capable of going on the water. Discuss with Chief Judge and Class Office. An organizing authority may postpone the statement regarding App P until the publication of the Sailing Instructions.*** | | |
| 12.6 | | RRS Appendix P applies, as further detailed in the Sailing Instructions. |
| **13** | | **Scoring:** |
| 13.1 | | Four races are required to be completed to constitute a championship. |
| 13.2 | | When fewer than five races have been completed, a boat’s series score will be the total of her race scores. |
| 13.3 | | When five or more races have been completed, a boat’s series score will be the total of her race scores, excluding her worst score. |
| ***If a Corinthian Division is offered, include the following:*** | | |
| 13.4 | | The Corinthian Division shall be scored as a subdivision of the whole fleet using the competitor's actual scores, and in accordance with Regatta Regulations 28 and 33. |
| **14** | | **Support Vessels:** |
| ***There is no obligation on the Organizing Authority to accommodate support boats at the venue. As a courtesy, the OA may provide information about other available facilities, but not as part of the NOR.*** | | |
| 14.1 | | Visiting support vessels will not have access to launching, docking or mooring facilities. Arrangements must be made with other area facilities. |
| ***If support boats are welcomed at the venue or the event, the following is recommended:*** | | |
| 14.1 | | Support vessels shall register during scheduled registration, declaring to which boat or boats they are attached. They may be required to display an identification flag supplied by the organizing authority, provide proof of third party marine liability insurance in the amount equal to that stated in NoR 21, and follow the instructions of the OA. Accredited support vessels and operators will be subject to the technical and disciplinary directives of the RC and of the Jury that, in case of infringement, may act according to RRS 64.5. |
| 14.2 | | Registered support vessels will be provided an assigned mooring at the venue. A mooring fee of ***(insert amount & currency)*** will be charged per vessel. Vessel operators will be required to purchase a social function pass as stated in NoR 5.3 |
| **15** | | **CHARTERED OR LOANED BOATS** |
|  | | In accordance with RRS G3, a boat chartered or loaned for this event may carry national letters or a sail number in contravention of the class rules. |
| **16** | | **Berthing:** |
|  | | [DP][NP] Boats shall be kept in their assigned slips, as directed by the organizing authority. |
| **17** | | **Haul-out Restrictions:** |
|  | | [DP][NP]Boats shall be afloat by ***(insert time)*** on ***(insert day and date)*** and shall not be hauled out during the event except in accordance with the prior written permission and terms of the Technical Committee Chair. This restriction also applies to rudders. |
| **18** | | **Diving Equipment, Plastic Pools and Other Prohibited Actions:** |
| 18.1 | | [DP] Underwater breathing apparatus and plastic pools or their equivalent shall not be used between the time the boat is afloat and the end of the event. The hull may be cleaned at any time by swimming or keelhauling using ropes, cloth or other equipment designed for that use. |
| 18.2 | | [DP] Careening by any means for the purpose of cleaning or inspecting the hull is prohibited during the event. |
| 18.3 | | [DP] The use of dehumidifiers or electric fans are prohibited at all times while boats are afloat. |
| **19** | | **Prizes:** |
|  | | The Championship title awarded to top finishing boat from the continent |
|  | | Prizes shall be awarded to the entire crew of the top five (5) finishing boats. |
| 19.1 | | Prizes will be awarded to at least the top 10% of boats entered. ***(or insert a number in excess of 10% of the entries)*** |
| 19.2 | | Perpetual trophy will be awarded to the Championship title winning team. |
|  | | ***Include description of other awards chosen by the organizing authority.*** |
| ***If a Corinthian Division is offered, include the following:*** | | |
| 19.3 | | A Corinthian Division Perpetual Trophy will be awarded to the top Corinthian entry. |
| 19.4 | | The Corinthian Division shall be awarded prizes for the top five (5) boats or top 10% of division entries, whichever is greater. |
| **20** | | **Risk Statement:** |
| 20.1 | | By participating in this event each competitor agrees and acknowledges that sailing is a potentially dangerous activity with inherent risks. These risks include strong winds and rough seas, sudden changes in weather, failure of equipment, boat handling errors, poor seamanship by other boats, loss of balance on an unstable platform and fatigue resulting in increased risk of injury.  **Inherent in the sport of sailing is the risk of permanent, catastrophic injury or death by drowning, trauma, hypothermia or other causes** |
| 20.1 | | Competitors participate in the event entirely at their own risk. The organizing authority will not accept any liability for material damage or personal injury or death sustained in conjunction with or prior to, during or after the event. |
| **(*Please consult the legal counsel for the organizing authority for liability statement language required to be inserted here)*** | | |
| **21** | | **Insurance:** |
|  | | Proof of valid, third-party marine liability insurance with a minimum coverage of ***(insert amount and currency)*** per incident or the equivalent (property and injury) ***(see note in the instructions regarding insurance and liability)*** |
| **22** | | **Media Rights:** |
|  | | Competitors give absolute right and permission to the IJCA, the ***(insert nation)*** J/24 Class Association, the ***(insert host organization)*** and the event sponsors to use, publish, broadcast or otherwise distribute for promotional, advertising or any other purpose, any images and sound recorded during the event of persons and boats free of any charge. |
| **23** | | **Further Information, contact the following:** |
|  | | Event Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | | Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | | Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | | Event Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | | Charter Boats:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | |  |

**ADDENDUM A – \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PRESCRIPTIONS**

The following \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sailing Prescriptions will apply to the event:

***(insert applicable prescriptions)***

***The following additional information is NOT part of the Notice of Race (NoR), but helpful to competitors and should be available on the event website:***

***An entry form to be signed by the boat’s owner or owner’s representative or helmsperson in the event of a charter containing words such as “ I agree to be bound by the Racing Rules of Sailing and by all other rules that govern this event” and any other terms of agreement to be required of the participant.***

***List of Sponsors, if appropriate.***

***Launching, mooring, haul-out and trailer parking arrangements for the host location.***

***Any customs or immigration information that might apply to the competitors.***

***Lodging and camping information.***

***Driving Directions.***

***Race Committee, Jury members and Technical Committee Chair.***

***Repair and supply facilities for boats, equipment and sails.***

***Charter boat availability and contact information***

***Schedule of social events.***